

Integrated Rurban Development and Climate Resilience Project (IRDCRP)

Internal Auditor – Category D 1

Terms of Reference (TOR)

01. Introduction to the Project

The Integrated Rurban Development and Climate Resilience Project (IRDCRP) is implemented under the Ministry of Agriculture, Livestock, Lands & Irrigation and jointly funded by the Government of Sri Lanka (GOSL) and the World Bank (WB). The IRDCRP is a five-year development project (2025–2030) with a total investment of US\$ 103 million. The project has been designed to uplift small- and medium-scale holdings in agriculture, livestock, fisheries, and plantation for addressing critical gaps along the value chain from farm to folk. Its primary objective is to enhance productivity, competitiveness, and climate resilience in agri-food production within project areas, thereby empowering rural communities, strengthening food security, and ensuring sustainable growth for the nation.

The project objective is to improve climate resilience of farmer families and productivity of irrigated agriculture in selected climatically vulnerable Hot-Spot Areas in Sri Lanka. This will be achieved through increased adaptation of climate-resilient agricultural practices and technologies, and increased access to markets in targeted smallholder farming communities. Project beneficiaries will include smallholder farmers, producer organizations, and agribusiness entrepreneurs who will benefit from improved and modernized irrigation, drainage and flood protection systems; adoption and dissemination of advanced CSA technologies on high efficiency irrigated agriculture techniques and practices; agriculture diversification; and improved market access.

02. Duties and Responsibilities

- Prepare risk based Annual Internal Audit Plan according to the activities of the project
- Execute the approved Internal Audit Plan with the Internal Audit Programs by performing the following tasks in accordance with its overall strategy
 - a) Evaluating the adequacy and effectiveness of internal controls encompassing the organization's objectives, goals and governance, operation and information system including
 - * Reliability and integrity of financial & operational information
 - * Effectiveness & efficiency of operation
 - * Safeguarding of assets
 - * Compliance with laws, rules, regulation guidelines and contracts

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- * Preventing as well as detecting waste, idle capacity and extravagancies
 - b) Reviewing the accuracy, reliability and integrity of record keeping and reporting in manual or computerized information system
 - c) Reviewing fund Accounts and other accounting statement to ensure that accurate accounts are prepared according to the required guidelines issued by the Ministry of Agriculture, General Treasury, World Bank's and European Union's guidelines, Internal and General Auditors, any other relevant authority
 - d) Reviewing operations & programs to ascertain the extent to which results are consistent with established objectives to determine whether operations and programs are being implemented or performed as intended
 - e) Ensuring that government physical assets are appropriately recorded and are kept under safe custody
 - f) Investigating of irregularities identified or reported and reporting on cases leading to wastage of resources or cases general misuse or misappropriation of financial resources and government property
 - g) Advise project director, deputy project director, Finance Specialist, and the Procurement Specialist in improving efficiencies of processes while directing to achieve objectives of the IRDCRP
 - h) Special attention is to be given to ensure total procurement process of the IRDCRP is carried out with due diligence, following Value for Money (VFM) concept, and within the applicable rules and regulations
 - i) Carrying out spot checks on areas such as projects, receipts collection point, supply and delivery sites to ensure compliance with procedures and regulation
 - j) Examine ERP system with respect to Financial Management, Inventory Management, vehicle management to ensure that all daily transactions are appropriately recorded
 - k) Inspect vehicles of the PMU regularly and the vehicles of the PPMUs periodically to ensure no irregularities have been taken place and all these vehicles are maintained in good condition
 - l) Advise the administration of the IRDCRP in improving systems and processes in managing official vehicles
 - Report the performance/ progress of achievements of objectives, weaknesses of internal control system and detect frauds get errors with recommendations to the Project Director
 - Any other duties assigned by the Project Director.

03. Skills

- Excellent working knowledge of English, both verbal and written; Fluency both written and verbal in Sinhalese/Tamil
- Experience working on finance management of projects with the World Bank or similar projects is preferable.

- Financial management, administrative skills Managerial, leadership and staff motivation.
- Data analysis and report writing.
- Be able to use the MS Office package (Word, Excel and Power Point)
- Problems Solving / Coordination Collaboration.
- Excellent communication and organization skills.
- Ability to work under pressure and work extra hours when required.

04. Category D 1 - Basic Qualifications and Experience Required

(1) or (2) or (3) below.

01. A Bachelor's Degree qualification recognized by the University Grant Commission as an equivalent qualification to a degree in the relevant field.

and

Passed the Licentiate II/ Intermediate Examination/ Certificate II in Accounting and Business/ Business Level Examination/ Corporate Level Examination or a higher examination of the Institute of Chartered Accounts or similar professional qualification from a recognized professional body in the field.

with

At least 06 years of post-qualifying experience in the relevant field.

02. An Associate Membership/ A similar professional qualification obtained from a recognized professional body in the relevant field.

With

At least 03 years of experience in the relevant field.

03. Class II/III or above officer of a government All-Island Services or a similar status in the relevant field.

with

At least 06 year of experience in the Class II/III post or a similar status in the relevant field.

05. Travels to Project Areas

Require to travel project implementation areas when required

06. Working Location

PMU at Colombo/Battaramulla