

Application for Registration of suppliers/ Contractors for year 2026 for Supply of goods, service & work contracts under Shopping Method

Ministry of Agriculture, Livestock, Land and Irrigation Agriculture Division

Item / Items (For Office Use Only).

01.	Registration Expected Goods/Work/Services Item/Items (ex: If you are requesting “All office stationery items”, indicate number 1.)		
02.	Area/s of Business (Ex : Construction – Aluminum Work 37 - vi)		
03.	Name of the Applicant		
04.	Name of the Institution/ Company		
05.	Postal Address		
06.	Contact Details		
	Telephone No	Direct	
		Mobile	
	Fax No		
	E-mail Address		
	Web site		
07.	Name of the Contact Person		
	National Identity Card No		
	Designation		
	Telephone No		
08.	Nature of the Business (Remove the unnecessary words)	Sole Agent/ Importer/Manufacturer/Wholesale Seller/ Retail Seller: Optional	
09.	Business Registration Certificate (Certified copy should be attached)	No:	
		Date:	
10.	VAT Registration No (Copy of the VAT Certificate should be attached. If not registered for VAT, a letter issued by the Commissioner General of Inland Revenue should be attached.)		

11.	Only for Civil Construction Items. Copies of the relevant certificates or pages should be attached.)	Registration No. of Construction Industries Development Authority (CIDA)	
		Registered Category/ Grades	
11.	Only for Civil Construction Items. Copies of the relevant certificates or pages should be attached	Name of the Main Foreign Company.	
12.	Only for Applicant's who registered as Authorized Local Agent of a Foreign Company.		
13.	Experience in relevant Business (in year)		
14.	Maximum credit period offered for translations (Submit in No of days)		
15.	Details of the Bankers	Name of the Bank	Account Type
16.	Details of the Item fee paid for Ministry of Agriculture, Livestock, Land and Irrigation.	No of Items Applied	
		Total Cost of paid as the item fee	
		Receipt No	
		Date	
Please attach the original copy of the cash receipt here.			

I hereby confirm that I have read and understood the instructions and conditions issued with this application for the registration of suppliers/ contractors for the supply goods, work & services to the Ministry of Agriculture, Livestock, Land and Irrigation - Agriculture Division for year 2026 and I agree to those instructions and conditions.

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Signature of the Applicant

Name of the Applicant:

Designation of the Applicant:

Date: Official Seal